



TOWN OF HUACHUCA CITY

The Sunset City

MEETING MINUTES OF THE HUACHUCA CITY TOWN COUNCIL WORK SESSION

June 2, 2022 AT 6:00 PM

**COUNCIL CHAMBERS
500 N. GONZALES BLVD.
HUACHUCA CITY. AZ 85616**

AGENDA

A. Call to Order – Mayor

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum

Roll Call.

Present: Johann Wallace, Keith Settlemyer, Jeffrey Ferro, Cynthia Butterworth, Christy Hirshberg, Manager Harvey (not voting), Clerk Brandye Thorpe (not voting).

Absent:, Jean Smelt, Debra Trate, Attorney Thomas Benavidez (not voting).

B. Call to the Public – Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

C. New Business Before Council - Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

Discussion on developing the Town budget for fiscal year 2022-2023. All Town revenues and expenses may be discussed, including anticipated tax rates and revenues, investments, capital improvements, personnel costs, state shared revenues, and grants. The Council will also discuss

budget priorities and the budget adoption timeline. The Council might act to schedule future meetings for additional budget development proceedings.

Motion: New Business Before Council, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Manager Harvey begins by going over the revenue portion of the proposed budget. She explains that these figures are based on actual numbers from this year and last year and for the tax revenue, based on the State's estimate provided. There is discussion about why the estimated revenue for the animal control fees are being reduced. There is belief that the public doesn't know there are licensing and vaccinating requirements. This will be put on the next Agenda for discussion.

Manager Harvey advises that we do plan to do a mid-year review because of the way things have been going. So, if at that time it seems that the actual revenue is not matching up to the budget, spending will be adjusted.

Council budget is discussed, and the membership amount will be moved to Admin's budget instead of it being split between the two. Travel and Training will be left alone, so that new Councilmembers can get training as it becomes available.

More discussion about how to split up the cost of insurance between the General fund and the Enterprise funds from the previous Work Session. It is decided to split the cost between all for the time being.

The Town Bus is included this year since we have used all of the Grant funding that we had.

The Police Department Budget now includes a PSPRS Attorney, which is required by new law.

The Fire Department Budget is up some to help cover the cost of replacing some expired equipment.

Questions are asked about property abatement and the costs involved.

There is more discussion about insurance coverages.

D. Adjournment

Motion: 7:52pm, Action: Adjourn, Moved by Johann Wallace, Seconded by Christy Hirshberg. Motion passed unanimously.

Approved by Mayor Johann R. Wallace on June 9, 2022.

Mr. Johann R. Wallace
Mayor

Attest: _____
Ms. Brandye Thorpe,
Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on June 2, 2022. I further certify that the meeting was duly called and a quorum was present.

Ms. Brandye Thorpe,
Town Clerk